

Record of Proceedings Minutes of Regular Meeting

**Board of Education
Regular Meeting**

**Monday
March 11, 2019**

The Field Local School District Board of Education held its Regular Meeting on Monday March 11, 2019 in the Field High School Cafeteria, 2900 State Route 43, Mogadore, OH 44260 at 7:00 P.M.

- **Pledge of Allegiance**
- **Silent Meditation**
- **Roll Call**

Steve Calcei-Yes, Julie Kline-Yes, Randy Porter-Yes, Larry Stewart-Yes, Laura May-Yes
Student Representative-Sarah Snyder-Yes

Member Porter moved, seconded by Member Stewart that the Field Local Board of Education approve the minutes from the February 4, 2019 regular meeting. **19-0021**

Roll Call: Porter-Yes, Stewart-Yes, Calcei-Yes, Kline-Yes, May-Yes.

President declared the motion carried

Member Calcei moved, seconded by Member Kline that the Field Local Board of Education adopt the following agenda for the March 11, 2019 regular meeting. **19-0022**

Roll Call: Calcei-Yes, Kline-Yes, Porter-Yes, Stewart-Yes, May-Yes.

President declared the motion carried

Student Representative Report – All winter sports have ended their seasons and now starts the spring sports. All spring sports teams have concluded their tryouts and are very excited to officially start their season. /There's a band and choir concert coming up this Thursday, March 14th, in the high school gym. /The end of the third grading period is March 22nd. /Spring break is coming up starting March 25-30th. The softball team is getting ready to kick off their season down in Florida during spring break. /Four of our best lifters competed in a lifting competition hosted by North Olmstead High School. This was Field's first lifting team and all four of them won first place and represented Field High greatly. /Tomorrow, March 12th, is testing day. The freshman will be taking the Naviance Assessment, the sophomores will be taking the PSAT, and the juniors will be taking the ACT. The seniors will not have school this day but are advised to use this day to plan a college visit.

Superintendent's Report - Mr. Heflinger commented on a big testing week at the high school. Whether you think it should be part of graduation requirements based on scores or not, the opportunity for all juniors to take the ACT is certainly a nice thing for families to be able to take. It is cost free and gives everyone a baseline score if they want or are interested in attending college. /The Governor gave the Governor's State of the State last week. There were not a lot of details released about K-12 education. He talked a lot about children, preschool, opioid crises and opportunities to go from high school into the work force. It will be interesting to see how those priorities will be funded. This was

just the first draft before it goes to the house and the senate. By statute, they have until June 30th to pass a two year budget.

Mr. Heflinger then turned to Suffield Principal, Mrs. Bookman, for a presentation. Mrs. Bookman stated that it was a pleasure to have Mr. Robert Honeychuck at the meeting and that in honor of Mr. Honeychuck and his late wife MaryAnn, the Suffield library will be named on behalf of their family. Mr. Honeychuck has made numerous donations over the past ten years especially in the area of technology and the media center. Mr. Honeychuck was presented with the plaque that will be placed outside of the Suffield library.

Legislative Liaison Report - Mr. Stewart stated that with the highway tax going up, the schools are exempt from it. So if it goes up 18 cents, we will be exempt. /S.B. 16 is a Driving Bill that would require high school students to learn how to have proper interaction with a policeman who might pull them over for a traffic stop. In my opinion, that is just one more thing for the school to do when it should be the parent's job. /There is also a comprehensive sex education in the classroom. Some people don't like it and they are going to have a meeting about it. The topics are 15 harmful elements of this sex education. Evidence of obscenity in Ohio's classroom. Are children being exposed to more than the birds and the bees in elementary school? They then talk about the psychological and social impact of this comprehensive sex education. There is going to be a meeting and a couple of State Board who really don't like it. The meeting is Thursday March 28th at Austinburg town hall.

Recognition of visitors – Melissa Roubic-candidate for Judge/Jake Whetstone-open enrollment, levy, salaries, unfilled public record request.

Public participation is encouraged during this portion of the Field Local business meeting. If you have questions, suggestions, or concerns, your first contact should be with the teacher or principal at the school building level. If you are not satisfied with the response you may contact the superintendent. By following this procedure, you will generally receive a prompt, informed response. The Board of Education recognizes the value of public comment on educational issues and the importance of allowing citizens to present helpful suggestions for the school district. Public participation at board meetings is governed by the following guidelines:

Public comment is permitted during the recognition of visitors portion of the meeting and will not exceed thirty minutes total. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting. Speakers must be recognized by the presiding officer and preface their comments by stating their name, address, and group affiliation, if appropriate. Each speaker is limited to three minutes and may not speak twice on the same subject until all have spoken. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. All statements shall be directed to the presiding officer; no person may address or question Board members individually.

(R.C.3313.20 Board Policy | Chapter 1 - Board of Education | Policy 1.16 | Adopted August 10, 2015)

Member Calcei moved, seconded by Member Porter that the Field Local Board of Education approve the consent agenda as presented. 19-0023

Mr. Heflinger talked briefly on how the school calendar is selected and the school calendar for next year. Spring break will be the first full week of April.

Roll Call: Calcei-Yes, Porter-Yes, Kline-Yes, Stewart-Yes, May-Yes.
President declared the motion carried

CONSENT AGENDA

Superintendent Items

- **Employment** – The Superintendent recommends that the Field Local Board of Education employ the following pending proper paperwork:

Classified Employment

Melissa Quintrell, Cook/Cashier-High School effective March 12, 2019. Rate of pay per Negotiated Agreement.

Classified Substitute Employment

1. Robert Walker, effective March 12, 2019.
2. Diana Furby, effective March 12, 2019.

- **Supplemental Contract(s)** – The Superintendent recommends that the Field Local Board of Education employ the following for the 2018-2019 school year.

Heather Mowcomber, Vocal Music Director-\$683.00
0 years experience, 1 year contract

The positions below have been posted and offered to those employees of the district who have a certificate of a type described in Section 3319.22 of the Ohio Revised Code and no such employee qualified to fill the position has accepted. The position has been advertised as available to any individual with such a certificate who is qualified to fill the position and is not employed by the board, and no such person has applied for and accepted the position

Classified Athletic

1. Tim Contant, Varsity Asst. Baseball Coach-\$3,075.00
0 years experience, 1 year contract
2. Juan Baretto, Spring Fitness Advisor-\$512.50 (50%)
0 years experience, 1 year contract
3. Caleb Wohlwend, Spring Fitness Advisor-\$512.50 (50%)
0 years experience, 1 year contract

- **Volunteers** – The Superintendent recommends that the Field Local Board of Education approve the following volunteers for the 2018-2019 school year:

1. Austin Gilbert, Middle School Track.
2. Ashley Mack, JV Softball.
3. Keith Bowers, Varsity Baseball.

- **Leave of Absence** - The Superintendent recommends that the Field Local Board of Education approve the following medical leave of absence for classified personnel:

Amanda Steiner, effective February 11, 2019. Approximate date of return will be March 18, 2019.

- **Resignation(s) / Transfer(s)** - The Superintendent recommends that the Field Local Board of Education approve the transfer(s) of the following:

Michelle Ronowski, Playground Monitor at Brimfield will transfer to Paraprofessional at Brimfield effective March 18, 2019.

- **Resignations** - The Superintendent recommends that the Field Local Board of Education accept the resignation(s) of the following:

1. Crystal Stone, Parapro at Suffield effective March 1, 2019.
2. Levi Nelson, Spring Fitness Advisor supplemental contract effective March 8, 2019.

- **School Calendar** – The Superintendent recommends that the Field Local Board of Education approve the school calendar for the 2019-2020 school year (Exhibit S-1).

- **Suffield Library** – The Superintendent recommends that the Field Local Board of Education approve the re-naming of the Suffield Library in honor of Robert and Maryann Honeychuck effective immediately.

- **Tournament Employment** – The Superintendent recommends that the Field Local Board of Education approve/employ the following personnel as Home Site Sectional/District Tournament workers for girls basketball.

<u>Name</u>	<u>Position</u>	<u>Payment</u>	<u>Date of Event</u>
Greg Kulick	Site Manager	\$175	2/16/19
Greg Kulick	Announcer	\$50	2/16/19
Brenda Richmond	Secretary/Fac Mgr	\$100	2/16/19
Debbie Yeich	Ticket Seller	\$50	2/16/19
Danyel Bright	Ticket Seller	\$50	2/16/19
Ellen Arena	Scorekeeper	\$50	2/16/19

- **Operations/Vendor Contracts** – The Superintendent recommends that the Field Local Board of Education enter into a vendor contract with the following
 1. Frontline Education-Absence & Substitute Management (AESOP)-\$3,210.00
Frontline Education-Applicant Tracking (Applitrack)-\$2,005.86
Total for renewal contract: \$5,215.86 (**Exhibit S-2**).
 2. Provision of Services for Pre-School Children/School Building Lease Agreement for the 2019-2020 school year for Summit Educational Service Center (**Exhibit S-3**).
 3. Top Echelon Contracting, Inc. for physical therapist services; addendum A to contract dated April 4, 2013. Terms: 2019-20, 2020-21 (**Exhibit S-4**).
 4. Primary Service Plan Agreement for Summit Educational Service Center FY20-Option B (**Exhibit S-5**).

- **Payment/Fiscal Item** – The Superintendent recommends that the Field Local Board of Education approve payment for the following:

Private transportation cost for a special education student to attend Education Alternatives for the remainder of the 2018-2019 school year (**Exhibit S-6**).

- **Donations** – The Treasurer recommends that the Field Local Board of Education accept the following donation(s):
 1. Richard Johnson to Suffield Elementary in lieu of magazine purchase-\$50.00.
 2. Brimfield Parents Club to Brimfield Elementary for shed repair-\$300.00
 3. Portage County Auditor to Brimfield Principal Account for 5th grade camp-\$135.00.

Treasurer Items

- **Fiscal** – The Treasurer recommends that the Field Local Board of Education approve the following:
 1. Financial reports for the period ending January 31, 2019.
 2. Create the following fund along with the necessary revenue and expenditure account:

-499 9919 LSTA/Library Grant
 3. Appropriations at the fund level for the following fund:

-499 9919 \$1,371.00
 4. Approval of the “Amounts and Rates” as determined by the Budget Commission for FY2020 (**Exhibit T-1**).

There being no further business to come before the Field Local Board of Education Member Kline moved, seconded by Member Stewart to adjourn the March 11, 2019 regular meeting.

Roll Call: Kline-Yes, Stewart-Yes, Calcei-Yes, Porter-Yes, May-Yes.

President declared the motion carried

The meeting was adjourned at 7:22 P.M.



Laura May, President



Attest: Todd Carpenter, Treasurer

Exhibit S-1
March 11, 2019

22/23 New Staff Work Days

- 26 Professional Dev
No School
- 27 Teacher Work Day
- 28 First Day for Students

AUGUST						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 No School-Labor Day

11 No Sch-NEOE Day

25 End of 1st grading per

OCTOBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4 Conferences/Prof. Dev
No School

5 Professional Dev
No School

7/12 Elementary Conf

7/14 MS/HS Conf

28/29 Thanksgiving Break
No School

2 Comp Day
No School

23/31 Winter Break
No School

DECEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1/3 Winter Break
No School

17 Records Day
No School

End of 2nd grading per
End of Semester

20 No School-MLK Day

4/11 MS/HS Conferences

6/11 Elementary Conf

13 Professional Dev
No School

14 Comp Day
No School

17 No School
President's Day

FEBRUARY						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

27 End of 3rd grading per

6/10 Spring Break
No School

APRIL						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

5 Election Day
No School

25 Memorial Day
No School

4 Last Day for Students

5 Records Day
Last Day for Teachers

JUNE						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Hours

Elementary 1103.8

Required 910

Secondary 1091.5

Required 1001

High Sch 1070.85

Required 1001

Calamity make up days (if needed) will begin on June 5 and continue on weekdays thereafter until fulfilled.

Exhibit S-2
March 11, 2019**HOW SHOULD I READ MY RENEWAL NOTICE:**

Our new pricing method allows you to have an unlimited number of employees within your organization use our solutions, providing predictability for your budget even as you increase usage of the solutions.

You'll see just one simple line item per product, and you will no longer see multiple line items per solution with variations to pricing based on different employee types. We trust this simplifies the reading of your invoice and makes it easier to do business with Frontline.

Accounts payable
Field Local School District
2900 State Route 43
Mogadore OH 44260-9715

Subscription Start Date: 3/19/2019

Qty	Description	Start	End	End User	Rate	Amount
1	Applicant Tracking, unlimited usage for internal employees	3/19/2019	3/18/2020	13228 Field Local School District	\$2,005.86	\$2,005.86

TOTAL RENEWAL \$2,005.86

organization use our solutions, providing predictability for your budget even as you increase your usage of the solutions.

What's Your Next Step?

Your organization's specific pricing information is included in this document.

**To acknowledge your renewal, please go to the
Renewal Form here.**

If you've been previously contacted by a Frontline Client Success Manager or renewal team member, please reach out directly to them with any questions. Otherwise, feel free to contact us at renewals@frontlineed.com.

How Can You Learn More?

If you have additional questions, we invite you to read our [FAQs](#).

We've made significant investments in our industry-leading platform, and we can't wait to help your district tap into the enhanced capabilities we are rolling out.

Sincerely,

Jim Catalino, Client Success Officer

Dear Field Local School District leader,

Thank you for your partnership with Frontline as we grow and continue our dedicated focus on serving K-12. More than 12,000 educational organizations representing over 80,000 schools now rely on Frontline solutions for everything from absence and attendance management, to professional learning, to special education and interventions, to employee records management.

As your partner, our focus continues to be on supporting K-12 leaders and educators. We're pleased to serve you through our 20+ years of experience, our employees' in-depth knowledge of education, and our commitment to continue to provide industry-leading solutions and technology for education.



**SINGLE FRONTLINE
APPLICATION ID**



**INTUITIVE
MOBILE APP**



**SOC2 COMPLIANT
SECURITY**



**INSIGHTS-DRIVEN
DASHBOARDS**

In 2017 we made significant strides in building the industry-leading Frontline Insights Platform. Many clients are now enjoying the benefits of a Single ID for your Frontline applications, an intuitive mobile app, SOC2 compliant security, insights-driven dashboards and more.

Our market leading Client Support & Success teams also put extensive time and focus on ensuring that we are easy to do business with and readily accessible to support clients in their journey of using Frontline solutions. Common processes and standard tools have led to a more unified client success experience for our users across all of our solutions. Additional solution area experts have been added and are available for best practice question and answers. These changes make your engagement and experience with Frontline easy, effective and productive.

We recognize you've put significant time into the decision to choose Frontline and worked hard to make it a success across your organization. By continuing our partnership, you'll maintain the momentum you've built in your organization.

What Added Value Will You Get Upon Renewal?

We're excited to offer some significant new enhancements. You're already benefiting from the enhanced functionality of the Frontline Insights Platform (formerly called "foundation"). Upon your renewal, this enhanced functionality will begin to extend across other Frontline solutions. We're laying the groundwork for a completely connected set of solutions for K-12, one of the most popular requests in our client surveys.

As you know, some of our solutions already include:

- A single ID for your Frontline applications
- SOC2 compliant security
- Market-leading dashboards
- A mobile app
- A common user experience and navigation
- Benchmarking your district performance against the largest nationally-validated employee data set in K-12 education

As a result of your renewal, you will also be eligible to receive course libraries – these are specific courses for compliance and professional growth related to the solutions you already have from Frontline. The courses provide crucial learning for employees and are fully-SCORM compliant.

All clients will receive one free subscription to *The Line*, an award-winning publication focused on civil discourse in K-12. Your subscription includes two print editions and unlimited access to articles online.

What's Changing With Your Renewal?

We are seeking to provide equitable pricing across our client base in line with the value you receive and the pricing paid by clients of comparable size with the same solutions. Your renewal amount reflects this adjustment.

In addition, we have simplified your invoice by using the same pricing methodology across all of your Frontline solutions. You will no longer see variations to pricing based on different employee types, as you may have in the past. The new pricing method also allows you to have an unlimited number of employees within your

THIS IS NOT AN INVOICE

If you have any questions or concerns, please
contact our Renewals Team at
renewals@frontlineed.com.

Accounts payable
Field Local School District
2900 State Route 43
Mogadore OH 44260-9715

Subscription Start Date: 7/1/2019

Qty	Description	Start	End	End User	Rate	Amount
1	Absence & Substitute Management, unlimited usage for internal employees	7/1/2019	6/30/2020	13228 Field Local School District	\$3,210.00	\$3,210.00

TOTAL RENEWAL**\$3,210.00**

Attn: Field Local School District

Thank you for your continued partnership with Frontline. As part of our commitment to improve our processes and transparency, we are providing you with your renewal notice earlier this year. As you may remember, we made some changes to the way that we license our products last year, which included providing a districtwide license. This is based on the number of full time employees your district employs as listed on the NCES website. As a result, we are no longer considering the number of users in your systems as the way to determine your pricing.

We remain focused on providing you industry-leading solutions and technology for K-12. By continuing our partnership, you can take advantage of the significant strides we have made in creating a unified platform for your Frontline applications: an intuitive mobile app, insight driven dashboards, SOC 2-compliant security, and more.

Your pricing for 2019 is included below, and if you have any questions, feel free to reach out to your renewal specialist, Laurie Menter, directly at (314) 665-2510 or via renewals@frontlineed.com. An invoice will be provided no later than 30 days prior to your renewal and can be provided earlier upon request.

You can acknowledge your renewal online by clicking [here](#).

Sincerely,

Jim Catalino, Chief Revenue Officer

**SUMMIT EDUCATIONAL SERVICE CENTER
AND THE
FIELD LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION**

Exhibit S-3
March 11, 2019

SCHOOL BUILDING LEASE AGREEMENT

THIS LEASE IS ENTERED INTO at Cuyahoga Falls, Ohio, on the date hereinafter set forth, by and between the **FIELD LOCAL SCHOOL DISTRICT BOARD OF EDUCATION**, Mogadore, Ohio, hereinafter referred to as "Lessor," and the **SUMMIT EDUCATIONAL SERVICE CENTER**, Cuyahoga Falls, Ohio, hereinafter referred to as "Lessee."

WITNESSETH:

In consideration of the covenants as set forth below, and other good and valuable consideration, by Lessee to be performed, Lessor hereby leases the following described premises to Lessee on the terms and conditions set forth:

- I. **Term**: This lease shall be for a period of one (1) year, commencing July 1, 2019 and terminating on June 30, 2020 unless renewed as hereinafter provided.
- II. **Renewal**: Lessee shall have the option to renegotiate the lease providing classroom space is available and approval of the lease is granted by the Lessor.
- III. **Covenants of the Lessee**: Said Lessee does hereby covenant and agree with said Lessor that it will:
 - A. Use and occupy said premises in a careful and proper manner;

- B. Not commit any waste therein;
- C. Not use or occupy said premises for any unlawful purpose; and will conform to and obey all present and future laws and ordinances, and all rules, regulations, requirements and orders of all governmental authorities or agencies, respecting the use and occupation of the premises by the Lessee;
- D. Not assign this lease nor sublet said premises;
- E. Not use or occupy said premises for any purpose deemed to be extra-hazardous on account of fire or otherwise;
- F. Make no alterations or additions in or to said premises without the written consent of the Lessor;
- G. Leave the premises at the expiration or prior to termination of this lease or any renewal or extension thereof, in as good condition as received or in which they may be put by the Lessor, excepting reasonable wear and tear, and damage arising from the negligence or default of the Lessor, or its agents or employees;
- H. Permit the Lessor to enter upon said premises at all reasonable times to examine the condition of the same;

- I. The Lessee further agrees to deduct from excess cost a room rental of \$3,600/year for each room used by the Preschool Program.

IV. Covenants of Lessor: The Lessor covenants and agrees with the Lessee that it will:

- A. Maintain the demised premises in good repair and tenantable condition during the continuance of this lease, except in case of damage arising from the negligence of the Lessee or its agents or employees;
- B. Furnish electricity, heat, and routine maintenance service without additional cost to Lessee;
- C. Should the need arise for the Lessor to relocate the room(s) within the district; the Lessor will incur all costs of said move.

V. Mutual Covenants: It is mutually agreed by and between Lessor and Lessee that:

- A. If during the term hereof the demised premises or any part thereof be rendered untenable by public authority, or by fire or the elements, or other casualty (except such as shall have resulted from the negligence of the Lessee), the Lessor will provide alternate space that is mutually acceptable.

If a mutually-acceptable space cannot be found, then a proportionate part of the rent herein reserved (whether paid in advance or otherwise), according to the extent of such untenability shall be abated and suspended, until the premises are again made tenantable and restored in their former condition by Lessor. If the premises or a substantial part thereof are thereby rendered untenable and so remain for the period of sixty (60) days, the Lessee may at its option terminate this lease by written notice to the Lessor, provided, however, that if the premises cannot by reasonable efforts be restored to their former condition within sixty (60) days, either the Lessor or the Lessee shall have the option of terminating this lease by written notice to the other;

- B. All fixtures and/or equipment of whatsoever nature as shall be installed in the demised premises by the Lessee, whether permanently affixed thereto or otherwise, shall continue to be the property of the Lessee, and may be removed by it at the expiration or termination of the lease or any renewal or extension thereof, provided, however, the Lessee shall at its own expense repair any injury to the premises resulting from such removal;

- C. Two (2) Classrooms at a rate of \$3,600 per classroom/year.
- D. Scheduled use of playground and restrooms;
- E. Lessee agrees to maintain its own phone and secretarial staff.

VI. Termination of Agreement: Either party shall have the right to terminate this Agreement on an annual basis with sixty (60) days prior written notice to the other party. The date of termination shall be June 30.

LESSOR:
FIELD LOCAL SCHOOL
DISTRICT

LESSEE:
SUMMIT EDUCATIONAL SERVICE
CENTER

Signature

Signature

Superintendent

Samuel Reynolds
President, Board of Governors

Signature

Signature

Treasurer

Laurel Young
Treasurer

2/19:pm

AGREEMENT FOR THE PROVISION OF SERVICES FOR PRESCHOOL CHILDREN WITH DISABILITIES

PARTIES: The parties to this Agreement are the **Summit Educational Service Center (County)**, 420 Washington Ave., Cuyahoga Falls, OH 44221-2042 and the **FIELD LOCAL SCHOOL DISTRICT** (District).

PURPOSE: The purpose of this Agreement is to provide a comprehensive, collaborative preschool program (Program) to the District's eligible preschool children with disabilities according to the terms of this Agreement. This Agreement is intended to enhance and not hamper the true collaborative nature of the Program.

TERM: The term of this Agreement is from July 1, 2019 to June 30, 2020.

COUNTY RESPONSIBILITIES: The County shall have the following responsibilities:

1. The County shall act as the fiscal agent for the Program.
2. The County shall employ and supervise qualified preschool staff members for the entire preschool Program.
3. The County may assist with the coordination and/or provision of related services.
4. The County shall be responsible to adhere to Ohio's Early Learning Program Standards, participate in tier quality rating and improvement system and document child progress using research-based indicators prescribed by ODE and report results annually.
5. If district is unable to provide classroom space for the program, the County shall be responsible for selecting Program sites, appropriate furnishings and equipment for each classroom.

DISTRICT RESPONSIBILITIES: The District shall have the following responsibilities:

1. The District shall be responsible for providing safe and efficient transportation for the child.
2. Unless the parties agree otherwise, the District shall provide any related services and/or adaptive equipment deemed necessary by the IEP team.
3. The District shall conduct and/or is part of the Individualized Education Program (IEP) process in cases of suspected disability and shall designate a representative to participate in the development of the Individualized Education Program (IEP).

DISTRICT RESPONSIBILITIES: continued

4. The District is responsible for coordinating and conducting all evaluations for students transitioning from preschool to school age.
5. The District shall pay the excess cost of the Program to be calculated according to this Agreement and any other agreement the District and County may have. The dollar amount of funds distributed to districts for the funding of preschool children will be directed to the County by the member consortium district. (This is not a change from the previous funding member districts currently direct to the County.) Costs over the amount of state funding (billing procedure) will be based on student enrollment by month. At the conclusion of the school year, total costs will be calculated and a prorated invoice will be given to member districts based on the amount of total consortium attendance. All parties agree this first year of new funding is subject to change and therefore, flexibility is necessary for the fiscal health of the consortium.
6. The District is responsible for all startup cost(s) for new program sites.

EXCESS COSTS: See Appendix A.

TERMINATION: Either the District or the County may terminate its affiliation under this Agreement at the end of a school year by providing written notice of such intent no later than the first of March prior to the effective date of termination.

MERGER: This Agreement contains all the terms and conditions intended by the parties.

ACKNOWLEDGMENT: By virtue of their signatures below, the parties acknowledge their awareness of this Contract, their understanding of its terms and their intent to be bound.

FIELD LOCAL SCHOOL DISTRICT

Signature

Superintendent

Signature

Treasurer

SUMMIT EDUCATIONAL SERVICE CENTER


Signature

Joseph Iacano
Superintendent


Signature

Laurel Young
Treasurer

**AGREEMENT FOR THE PROVISION OF SERVICES
FOR PRESCHOOL CHILDREN WITH DISABILITIES
APPENDIX A**

EXCESS COSTS: The excess costs chargeable to the District will be the District's share of the difference between the actual state reimbursement for the units and the actual operational costs of the units.

The District's share of excess costs (listed below) will be determined by dividing the excess costs by the total number of students enrolled in the Program.

For billing purposes, the District will be charged for excess costs from the Program initiation date as set forth on the IEP.

1. The actual state reimbursement per unit shall be determined by using the state funding formula as follows:
 - A. The state salary allowance per employee;
 - B. The state retirement allowance;
 - C. State unit support; and
 - D. Other available funding options under the foundation formula.
2. Additional funding sources, such as: Federal, State, and local grants.
3. Operational cost per unit is as follows:
 - A. Administrative and fiscal costs;
 - B. Classroom utilization and/or lease expense;
 - C. Maintenance, operation, and utilities expense;
 - D. Employees' salaries, fringe and retirement benefits, workers' compensation;
 - E. Supplies and materials;
 - F. Equipment;
 - G. Remodeling or, relocation expenses;
 - H. Related services provided at County expense (SLP, Nursing, etc).
 - I. Assessment of suspected disability (peer screenings, Part C to Part B transitions).
 - J. Technology support.

ADDENDUM A
(Two Year Contract)

This Addendum A to the Client Services Agreement dated April 4, 2013 by and between Top Echelon Contracting, Inc., ("Top Echelon") and Field Local Schools ("Client"). Capitalized terms not otherwise defined herein shall be given the meaning ascribed thereto in the Client Services Agreement.

Contractor:	Heidi Sluss
Job Title/Description	Physical Therapist
Work Site:	Mogadore, OH
TERM:	SY19-20
Two Year Contract	SY20-21
START DATE:	06/03/2019
END DATE:	OPEN
Regular Hourly Bill Rate:	\$70.00/hr
Overtime Hourly Bill Rate:	\$105.00/hr

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed as of February 21, 2019.

"Client"

"Top Echelon"

Field Local Schools

Top Echelon Contracting, Inc.

Signature

Signature

By: _____
Print Name

By: Debra M. Fledderjohann

Its: _____

Its: President

Date: _____

Date: _____

March 11, 2019

SUMMIT EDUCATIONAL SERVICE C

PRIMARY SERVICE PLAN AGREEMENT-- FY2020

County ESC: SummitCounty IRN: 049965District: FieldDistrict IRN: 049197

The attached Service Plan Chart show services that are offered by each department at the Summit Educational Service Center (SESC), as well as other services that are not part of any particular department.

Service Cost for Member Districts- Please Check the Service Plan You Have Selected

☐ **Option A:** \$500/day for services unless otherwise stated on the attached Option A service chart. There is no additional charge for mileage for Member Districts. Fiscal fee for LEA staff is 3%. District "credit" will be equivalent to 50% of the state subsidy funds received by the ESC for the district.

☒ **Option B:** \$750 per day for curriculum related services unless specified otherwise on attached Option B service chart.* \$660 per day for services from the Student Services Department unless specified otherwise on the enclosed service chart. Service pricing from other departments as indicated on the enclosed service chart. No additional charges for mileage for member districts. District "credit" will be equivalent to 90% of the state subsidy funds received by the ESC for the district. Fiscal fee for LEA staff will be 5%.

*The \$750 per day includes ½ day of preparation (value of \$250.00). Blocks of 20 or more days for curriculum services, (excluding gifted services and resident educator services) will be billed at a flat rate of \$600 per day, includes ½ day preparation.

PLEASE NOTE: Service Plan Days may be purchased in FULL, HALF and QUARTER DAY increments; based on 8 hr. day.

Services provided under this Primary Service Agreement entered into by SCHOOL DISTRICT may include any of the following:

- Supervisory teachers/personnel
 - o Special Education
 - o General Education
 - o Gifted & Talented
- In-service, and continuing education/professional development programs for district personnel.
- Curriculum services and research and development programs.
- Academic instruction for which the Governing Board employs teachers pursuant to section 3319.02 of the Revised Code.
- Assistance in the provision of special accommodations and classes for students with disabilities.
- Any other services the District Board and Service Center Governing Board agree can be better provided by/through the Service Center and are not provided under an agreement entered into under section 3313.845 of the Revised Code.

1. We, the undersigned, understand the services stated in the attached pages are requested of the Summit Educational Service Center for FY2019. Days may not be reduced and can only be transferred among categories with the written approval of the Summit ESC Superintendent, or his designee. Additions to Service Plans during the year must be made in writing and must be initialed by the District/Organization Superintendent/CEO or the District Treasurer/CFO. An email directly from the organizational account of the Superintendent/CEO or Treasurer/CFO will be accepted as an alternative. Single or Related Services of \$7,500 and above are subject to approval by the SESC Board of Governors. Use of credit funds for third party educational services by mutual agreement of ESC/District Superintendent are subject to fiscal fee that is identical to the LEA fiscal fee of the selected service plan option.

2. Upon request of the district, the Summit Educational Service Center shall employ appropriate personnel who will be assigned to the service area according to the needs of the district.
3. The district shall pay the Summit Educational Service Center for all net costs (if not covered by City/County Funds) to employ personnel specified. The Summit Educational Service Center shall invoice the district Board of Education for said net costs. Net costs shall include cost of employee leave and substitute personnel, SERS surcharge (if any), salary, workers' compensation, unemployment compensation, severance, Medicare, retirement, liability insurance, life insurance, and health benefits attributable to the Governing Board. Should any subsequent unemployment compensation or severance claim be made by an employee covered under this contract, the District herein receiving the services shall be so liable for their proportionate share of the employee's claim. The District accepts the responsibility of conducting annual evaluation(s) of administrative, certified, and classified employees pursuant to Section 3319.01, 3319.02, 3319.11 and 3319.111 of the Ohio Revised Code.
4. In accordance with ORC 3313.843 (H) the City/Exempted Village/Local School district agrees to deduct from their state foundation payments in the amount of \$6.50 per pupil plus any additional contracted services beyond the deduct. This \$6.50 will be incorporated as a *portion* of the total "credit" for services as outlined below for Option A and Option B Districts.
5. Credits: For districts selecting Option A in this agreement the Summit Educational Service Center shall provide the equivalent to 50% of the "state subsidy" derived from the district's ADM as a credit for services purchased from the Summit Educational Service Center under this agreement. For districts selecting Option B in this agreement the Summit Educational Service Center shall provide the equivalent of 90% of the "state subsidy" derived from the district's ADM as a credit for services purchased from the Summit Education Service Center under this agreement.
6. Credit Balances: Any credits that are not used under this contract may be carried over to the following fiscal year. In the event that an agreement is not continued in an ensuing year (i.e. if the district changes its ESC affiliation) any unexpended balance shall remain with the Summit Educational Service Center.
7. A continuous accounting of fund balances as described above shall be kept by the Summit Educational Service Center and reported to the City/Exempted Village/Local School district.
8. The district's mandated per-pupil contribution to the state operating subsidy shall be paid to the Summit Educational Service Center for the operation of the service center [R.C. 3313.843 (G)(1)] and any services required under Title XXXIII of the Revised Code to be provided by the service center to the school district.

Adopted by School District Board of Education on: _____

Date _____

District Superintendent/CEO or Treasurer Signature/CFO

Print Name

Note: All attached pages requesting services must be signed by District Superintendent/CEO or Treasurer/CFO.

Adopted by Summit Educational Service Center on: _____

Summit ESC Superintendent: _____ Date _____

Joseph J. Iacano

**CONTRACT FOR SERVICES
SUPERVISED BY LOCAL EDUCATION AGENCY**

This AGREEMENT is entered into this 11th day of March 2019, between Field Local School District, Portage County, Ohio, (hereinafter referred to as "LEA" Local Education Agency) and the Summit Educational Service Center Governing Board, Cuyahoga Falls, Ohio (hereinafter referred to as the "ESC Board").

1. The ESC Board shall provide to the LEA, the following services for the duration indicated (hereinafter referred to as "the Service") :

Provide employment services during the 2019-2020 school year, at the cost of salary and benefits, plus any other costs incurred in the employment of the individual(s) to upon written request of the District Superintendent or designee.

2. The ESC Board shall hire and pay an individual to provide the Service (hereinafter referred to as "the Service Provider"). The salary or wage rate to be paid to the Service Provider by the ESC Board shall be agreed upon between the LEA and the ESC Board, and the LEA shall reimburse the ESC Board for said compensation by the end of the term indicated above in paragraph 1.
3. The ESC Board shall provide the Service Provider any and all fringe benefits – including, but not limited to, vacation leave, vacation credit, vacation credit compensation, sick leave, severance, paid holiday leave, personal leave, and any other fringe benefit provided by the ESC Board – for which the Service Provider qualifies under ESC Board policies as may be amended from time to time, ESC Board administrative guidelines as may be amended from time to time, any and all applicable ESC Board job description(s) as may be amended from time to time, any and all employment contracts as may be amended from time to time, and any and all applicable state and federal laws.
4. The LEA shall promptly reimburse the ESC Board for any and all fringe benefits – including, but not limited to, vacation leave, vacation credit, vacation leave credit, sick leave, paid holiday leave, personal leave, severance, unemployment compensation and any other fringe benefit provided by the ESC Board – paid by the ESC Board to the Service Provider or incurred by the ESC Board in connection with the provision of the Service. The LEA shall pay a fiscal fee of 5% of the ESC's cost to provide said service(s).
5. The ESC Board shall reimburse the Service Provider at the then-current IRS rate for mileage expenses of regular travel incurred while providing the Service to the LEA, in accordance with ESC policy and as approved by the Superintendent; and the LEA shall reimburse the ESC Board for said mileage reimbursement.
6. The ESC Board shall assign the Service Provider exclusively to the LEA during the term specified in paragraph 1, above.
7. The LEA shall provide all supplies, materials, equipment, clerical support, staff development and workspace for the Service Provider. The need for such items shall be determined by the LEA.

8. The LEA shall pay any legal expenses incurred by either party as a result of the arrangement envisioned by this Agreement, including but not limited to claims or causes of action asserted by: 1) the Service Provider, for instance in connection with his/her employment, 2) a parent, for instance in connection with the adequacy of services provided to his/her child; and/or 3) another individual or entity that is not a party to this Agreement. However, the LEA shall pay only its own legal expenses when such legal expenses are the result of a claim or cause of action asserted by the LEA against the ESC Board or by the ESC Board against the LEA.
9. The LEA shall supervise the Service Provider in the provision of the Service and shall evaluate the Service Provider in accordance with Section 3319.11 Ohio Revised Code and the policies of the ESC.
10. The LEA shall determine the work schedule and work rules of the Service Provider.
11. The Service Provider shall follow the ESC Board policies concerning wage and benefits.
12. The Service Provider shall follow the work rules established by the LEA, including but not limited to, reporting procedures and working conditions.
13. The Service Provider shall follow the LEA's policies with respect to calamity days.
14. The Service Provider shall report times worked in the manner prescribed by the LEA and the ESC Board and complete the necessary ESC Board leave forms when necessary.
15. The Service Provider agrees that in the event that the federal, state and local contracts under which the Summit Educational Service Center operates do not receive funding, the ESC Board shall be entitled to be released from the obligations of this contract upon written notice to the LEA. Said notice shall be in writing and sent by certified mail, return receipt requested.

FIELD LOCAL SCHOOL DISTRICT**SUMMIT EDUCATIONAL SERVICE
CENTER GOVERNING BOARD**

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

By: _____
Title: President of Governing Board
Date: _____

By: _____
Title: Treasurer of Governing Board
Date: _____

Summit Educational Service Center

Member District Service Plan Agreement - OPTION B FY2020

District: Field

IRN: 049197

SERVICES

Service Days
Requesting

District/Client Charge -
FY2020

Student Services Department (Kristin Fazio, Director) \$660.00 per day unless otherwise noted

Attendance Coordinator/ Residency Officer

AT/AAC Consultation

Audiology Services

Behavior Consultant

Community Services Liaison

English Learner (EL) Consultant

Job Coach

Occupational Therapy

Physical Therapy Services

Preschool Supervision

Psychological Services

Special Education Audit

Special Education Supervision

Speech Language Pathology

Teacher of the Deaf

Work Study Coordinator

KIDS FIRST/TOPS Tuition \$54,000.00 per student/per year

TBD
→

TOTAL Days Requested

Contact for a price quote

Contact for a price quote

Contact for Contract

Curriculum & Instruction Department (Matt Young, Director) \$750.00 per day unless otherwise noted

Assessment Literacy Support

Classroom Management Coaching

Curriculum & Instruction Supervision

Curriculum & Instruction Prof Development (for workshops at ESC)

Curriculum Mapping or Audit

Gifted & Talented Coordination (\$520.00 a day)

Gifted & Talented Prof Development (in district workshops)

Language Arts Consultant/Coaching

Math Consultant/Coaching

P.E. Consultant/Coaching

OIP Consulting (Non-SSTB)

Resident Educator (Pricing based on teaching year & administration)

Science Consultant/Coaching

Social Studies Consultant/Coaching

Value Added Supports

TOTAL Days Requested

Contact for Contract

Business, Technology & Human Resources Department (Robert Wolf, Director) \$660.00 per day unless otherwise noted

LPDC Online Form Management System

LPDC One-Time Set-Up Fee

Video Production (priced by project)

TOTAL Days Requested

Contact for a quote

****Note: Service Plan Days may be purchased in full, half, or quarter day increments**

- please see other side -



FIELD LOCAL SCHOOL DISTRICT

David O. Heflinger
Superintendent

Exhibit S-6
March 11, 2019

David B. Carpenter
Treasurer

Superintendent's Office
2900 State Route 43
Mogadore, Ohio 44260
330-673-2659

Treasurer's Office
2900 State Route 43
Mogadore, Ohio 44260
330-673-2676

Field High School
2900 State Route 43
Mogadore, Ohio 44260
330-673-9591

Field Middle School
179 Saxe Road
Mogadore, Ohio 44260
330-673-4176

Brimfield Elementary
4170 State Route 43
Kent, Ohio 44240
330-673-8581

Suffield Elementary
1128 Waterloo Road
Mogadore, Ohio 44260
330-552-5252

Special Services
2900 State Route 43
Mogadore, Ohio 44260
330-673-2659

CONTRACT BETWEEN SCHOOL BOARD AND PARENT TO PROVIDE TRANSPORTATION

NAME OF STUDENT: _____ SCHOOL: Brimfield Elementary –
Attending: Education Alternatives

ADDRESS: 4257 Sunnybrook Rd, Kent, Ohio 44240

PUBLIC SCHOOL DISTRICT: FIELD LOCAL

COUNTY: PORTAGE

The Field Local Board of Education, after examination of existing school bus routes, time schedules student residence location, school location, and available school conveyances and upon establishing that the above named pupil is eligible to receive transportation in accordance with section 3327.01 of the Ohio Revised Code, and State Board Standards EDb-917-02, and district Board Policy, has declared by "impractical" and hereby agrees to pay the parent or guardian of said pupil(s). In lieu of providing such service, the district agrees to pay \$250.00 for the 2018-2019 school year.

DATE _____

David Heflinger, Superintendent

FOR THE BOARD OF EDUCATION

Parent or Guardian

I hereby agree to provide transportation to and from school for the student(s) named above for the 2018-2019 school year for the consideration named above.

DATE _____

Parent Signature: _____

Parent Name Printed: _____

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(CITY, VILLAGE OR RURAL BOARD OF EDUCATION)

Revised Code, Secs. 5705.34 - 35.

The Board of Education of the		Field Local			
School District,		Portage	County, Ohio, met in		
Regular Session on the		11th	day of	March,	2019
at the	Field High School Cafeteria with the following members present:				

May

Calcei

Porter

Stewart

Kline

moved the adoption of the following resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing 7-1-2019 ; and

WHEREAS, The Budget Commission of Portage County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the	Field Local
School District,	Portage County.

Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, Portage County, ss.

I, Todd B. Carpenter, Treasurer of the Board of Education of the
Field Local School District,

In said County, and in whose custody the Files and Records of said Board are required by the Laws of the
State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original _____

11th day of March, 2019 Minutes

now on file with said Board, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this 11th day of March, 2019

Treasurer of the Board of Education of the
Field Local School District,
Portage County, Ohio.

1. A copy of this Resolution must be certified to the County Auditor before the first day of October, or at such later date as
may be approved by the Department of Taxation of Ohio.

No. _____

BOARD OF EDUCATION
FIELD LOCAL
School District
Portage County, Ohio.

RESOLUTION

ACCEPTING THE AMOUNTS AND RATES AS
DETERMINED BY THE BUDGET COMMISSION
AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE
COUNTY AUDITOR.
(City, Village or Rural Board of Education)

Adopted _____, 20 _____

Treasurer.

Filed _____, 20 _____

County Auditor.

By _____ Deputy.